



January 2016 Home and School Meeting Minutes

Welcome

Call to order: 6:37

In attendance: Courtney Myhre, Mindy Steighner, Lisa Baker, Sean Kane, Kirsten Schlaman, Sarah Konkol, Jessica Bruss, Robin Leduc, Sarah Catalano, Christi Polczynski

Principal's Report

- Dr. Edmond was unable to attend the meeting tonight. There was no update.

Executive Report

- We are looking for a new treasurer. Lisa went over what is involved with being a Treasurer
 - Would be great if we could have someone who could sign up before the end of the year so that they can shadow Lisa and learn what is involved with the position

Staff Report

- Mrs. Rupnow is doing a digital safety program. The program is called "Keeping Kids Safe Online." All are welcome. The event will be held on Monday, February 22 from 6:00-7:30pm
- Mrs. Cheslock says thank you for the field trip tickets to go see the Nutcracker.

Committee Updates

- Upcoming Events
 - Book Fair
 - Two new coordinators needed for spring book fair. Moving forward, we will only be having a spring book fair.
 - The spring book fair is currently scheduled for March 21-23. With the understanding that we need two coordinators for this book fair.
 - For updates on the fall book fair, see the attached sheet.
 - Nights Out
 - Touched base with Colleen Boehm about having a nights out at the restaurant in Brookfield but we haven't gotten anything set yet. For Culvers last fall, our preliminary sales were \$3,594.26, so we would earn approximately \$359. They indicated they would call when the check is ready, to date I have not heard back. I followed up with Lisa Baker and she has not received the check yet either. I have followed up with them and have not heard back either. I will keep you posted. Historically it takes 1-2 months since they need to send to corporate for approval and issuing the check. So I anticipate we will know within the next week or two.
 - Smart Cow is scheduled for May 17th
 - Teacher Refreshments
 - Thank you for the donations and volunteers.
 - Daddy/Daughter Dance
 - Date has been set for Friday, March 18. This year, the theme will be "Under the Sea". DJ had been booked. Last year's photographer is not available. With the move to being paperless, how do I go about dealing with ticket order forms, money collection and ticket distribution? Can I

send home a half-sheet Save the Date with all girls? Also, I need DJ deposit money (\$75) to be sent ASAP.

- Christi Polzynski knows a person who can do photography and will speak with her if needed.
- Mindy was wondering if we should send home tickets or not. We decided that there will not be any tickets sent home and that we will check off. Shortly after the deadline, we will send an email to the dads who paid.
- The tickets will be \$10 a couple and \$5 each additional girl.
- Mother/Son Spring Event
 - Thinking about Pirate theme
 - A tentative date of April 17th has been selected
- Family Skate Night
 - Family Skate is scheduled on Sunday, 2/28/2017 from 4-6pm. The day is set for ALL Grades. The flyer will be sent out in early February.
- Hamilton Education Fund – Spring Auction
 - Saturday, March 19. It's the 25th Anniversary of the founding of the Hamilton Education Foundation. Items donated in a basket from H&S typically should be \$75-\$150 in value. Coordinator needs approval and budget.
- School Pak
 - Anne Hatfield is happy to chair this again if home and school would like. We generally only raise about \$300 but she feels it's more of a service to parents as well! Lisa let Anne know she did receive the profit check from last spring's fundraiser right before break in the amount of \$275.31. Let Anne know if we'd like her to proceed as she will need to return the commitment form to School Pak soon.
- Staff Appreciation Week
 - We are just now starting to talk about it on Monday. We will need more volunteers during the lunch times this year as Jessica will not have as much time every day during the first week of May to be there as much as she was last year. However the theme and all communication will be passed along once they meet. More to come ASAP!
 - The event is scheduled for the first week of May 2-6.
- Family Fun Night
 - Meeting in 1 week to start planning
 - We will need help the night of Family Fun night for the silent auction (this will be open from 5-7)
 - We also need people to help call and request help for fundraisers
 - Last couple weeks of March and the first couple weeks of April
- Flabbergast Fundraiser
 - The info and order form has been posted on the website, and will be published in Woodside World today. Only one order has been placed so far, but she's hoping the Woodside World distribution will help!
- Six Flags Read to Succeed
 - Students must have their reading logs turned in to their teacher by Friday, February 19th. See the Woodside World for the link to the printable sheet.
- Ongoing Events
 - The Traditional Table
 - The TTT order closed today, so I don't really know how it turned out yet. Nov was a little slow and Dec was a very low month. So far this number of orders seems good for this month. I created a new newsletter so hopefully that will help from a marketing standpoint. I was able to do paper fliers in January but don't think I can do those again until May.
 - Country Springs Passes
 - Country springs tickets are all gone. We made \$2492.00 profit!!! For some reason we were \$8 short. Someone probably got an extra ticket and she had some customers who didn't want their change.
 - Marcus Tickets

- We ran the fundraiser in November. Did not make copies for it; just put it in the Woodside newsletter. She had significantly less orders this time around. She knows a couple of the big orders now have children at Templeton, so they may have ordered through their fundraiser. We made \$255.99. Last December, our profit was more than triple that. She feels she'll need to go back to making copies. (She has been told she may send home a paper order form for this).
- Plant Sale
 - Colleen is assuming it is OK to proceed? I don't have the info but last year the format of the sale was going to change from pre-set packets to a percentage of anything ordered from the catalog. I will put that on my list of things to do in the next week if we want to go ahead with it.

New Business

- Kirsten Schlaman discussed the "Buddy Bench". Bench outside for kids who need someone to play with outside. Requested if Home & School could help pay for paint and supplies to paint the bench. She requested \$130.
 - The request for funds was approved.
- Pass orders: Mindy will email fundraiser people who have gift cards where we can purchase the cards in bulk instead of having date ranges to purchase gift cards
- Volunteer Recognition Night
 - Is there something we can do to recognize people who volunteer for Home & School
- Jamba Juice
 - Colleen Boehm suggested that we consider a new fundraiser idea, Jamba Juice. They offer 2 kinds of fundraisers, both of which are very exciting. A: they come to us and sell smoothies and snacks at an event and we get 20% of the sales or B: sell Jamba Juice fundraising cards. Cards can be sold for \$10 and our school keeps \$5. The card gives you 6 B1G1 smoothies...a \$35 value.
 - The Board approved the Jamba Juice fundraiser

Meeting Adjourned: 8:07 PM